**MINUTES**

Regular Meeting of the Board of Directors

A regular meeting of the Board of Directors of the Ulster County Economic Development Alliance was held at 4P.M. on Thursday, March 16, 2023 at 244 Fair Street, 6th Floor, Kingston, NY 12401.

Members of the public could also join from

* 925 Sonoma Way, Sacramento, CA 95819
* 920 Broadway, New York, NY
* 5218 Patrick Road, Verona, NY 13478
* Via [Zoom](https://us02web.zoom.us/j/84245445020)

The following Board Members were present in person:

Brian Cahill

Herb Litts

The following Board Members were present via Zoom:

Sarah Haley

Zach Kleinhandler

Christopher Cerrone

Also, in attendance were:

President/CEO: Tim Weidemann Director, Ulster County Office of Economic Development

CFO: Adam Korol Deputy Commissioner, Ulster County Department of Finance

Ulster County Office of Economic Development Staff:

Joshua Stratton-Rayner Deputy Director, Economic Development

Samantha Liotta Business Services Administrator

Melissa Winfield Confidential Secretary

Other Attendees

Alicia DiMarco Ulster County Comptroller’s Office

March Gallagher Ulster County Comptroller’s Office

Lindsay Simonson County Attorney’s Office

James LaValle County Attorney’s Office

The meeting was called to order by Chair Sarah Haley at 4:02 P.M.

**AGENDA**

**Motion:** Brian Cahill made a motion to accept the agenda; seconded by Herb Litts.

**Vote:** Passed unanimously

**PUBLIC COMMENT ON AGENDA ITEMS**

**Discussion:** March Gallagher recommended UCEDA seeks an outside accounting person as CFO, citing Finance Department resignations. Ms. Gallagher will raise further questions during the Financials Discussions.

**MINUTES**

**Motion:** Herb Litts made a motion to approve the minutes for the February 14, 2023, Board Meeting as submitted, seconded by Christopher Cerrone.

**Vote:** Motion Passed

**President / CEO Report**

**New Members**

**Project Updates**

**Discussion:** Timothy Weidemann provided updates on the Enterprise West insurance claim, Storage Users; iPark 87 Master Plan; CARES I & CARES II program/disbursement updates; Ulster 2040 Implementation

**Discussion:** Timothy Weidemann directed the Governance Committee to meet prior to April Board Meeting.

**CFO Report**

**Discussion:**  February 2023 Financial Reports presented

**Motion:** Herb Litts made a motion to table approval until next Meeting for Adam Korol to make necessary changes, seconded by Brian Cahill

**Vote:** Motion Passed

**Discussion:** CFO discussed cash flow reports with Comptroller and agreed to format the reports, so they are easier to read.

**Discussion:** Comptroller suggested UCEDA Board President Haley recuse herself from the Audit process as Ms. Haley’s place of employment was purchased by M&T Bank. Ms. Haley informed those in attendance that she changed places of employment and instructed Tim Weidemann to have this change documented on the UCEDA website. This was done the day Ms. Haley requested the change.

**New Business**

**Discussion:**  Harris Beach Invoice Approval: Herb Litts indicated the invoices were not clear, with balances that are carried from prior month

**Motion:** Herb Litts made a motion to table approval of payment of Harris Beach invoices until April Meeting, seconded by Brian Cahill

**Vote:** Motion passed

**Discussion:**  PuroClean Invoice Approval (insurance deductible for pipe damages at Enterprise West)

**Motion:** Brian Cahill made a motion to pay the invoice, seconded by Herb Litts.

**Vote:** Motion passed

**OLD BUSINESS**

**Discussion:** National Resources provided a written plan for Board review and approval prior to closing on

the sale of the property.

**Motion:** Brian Cahill made a motion to accept the written plan as acceptable, seconded by Zac

 Kleinhandler.

**Vote:** Motion passed

 **PUBLIC COMMENT**

No one asked for the privilege of the floor.

**ADJOURNMENT**

**Motion**: Herb Litts made a motion to adjourn the meeting, seconded by Christopher Cerrone.

**Vote**: Motion passed. Meeting adjourned at 5:00PM